

INTERNAL AUDIT ANNUAL PLAN 2023/24 AND INTERNAL AUDIT CHARTER

Committee name	Audit Committee
Officer reporting	Claire Baker, Head of Internal Audit
Papers with report	Internal Audit Annual Plan 2023/24 & Internal Audit Charter
Ward	All

HEADLINES

The attached Annual Plan presents the Audit Committee with the proposed Internal Audit (IA) approach and activity for the 2023/24 financial year.

The annual plan has been developed taking into consideration the key risks facing the Council and any alternative sources of assurance available in relation to these risks. It has been presented to the Senior Management Team and Corporate Management Team prior to the Audit Committee and updated to reflect any potential emerging risks or future changes highlighted. The plan has also been developed to maximise the available resources within the IA team and will be kept under review throughout the year as new risks emerge or new resources become available.

Also attached is the Internal Audit Charter, which has been updated following the appointment of the Head of Internal Audit. This is a requirement under the Public Sector Internal Audit Standards and defines the purpose, authority, and responsibilities of the Internal Audit team.

RECOMMENDATIONS:

That the Audit Committee:

- 1. Approves the Internal Audit Annual Plan for 2023/24; and**
- 2. Notes the purpose and responsibilities of Internal Audit as outlined in the Charter.**

SUPPORTING INFORMATION

IA provides an independent appraisal and consultancy service that underpins good governance, which is essential in helping the Council achieve its strategic objectives and realise its vision for the borough of Hillingdon.

BACKGROUND PAPERS

None.